

Constitution of the College of Charleston Interfraternity Council

Preamble

We, the members of the Interfraternity Council of the College of Charleston, in order to further cooperate between member fraternities and the College of Charleston and in order to further mutual interests and aims of the member fraternities of the College of Charleston, do hereby establish this Constitution.

Article I - Title

The name of this organization shall be the Interfraternity Council of the College of Charleston.

Article II - Objective

Section A.

1. The Interfraternity Council shall further cooperation between the member fraternities, the College of Charleston, and the local community.

Section B.

1. The Interfraternity Council shall further the interests and aims of the member fraternities.

Section C.

1. It shall take as its own and champion the cause of any act unjustly wrought against any member or group of members of the Interfraternity Council which tend to suppress fraternal principles and ideals.

Section D.

1. The Interfraternity Council shall engage in and encourage philanthropic and service activities by member fraternities as a means of public service.

Section E.

1. The Interfraternity Council shall act as disciplinarian, through its Judicial Board, when necessary for offending fraternities.

Article III – Membership

Section A.

1. Membership shall consist of each National Fraternity of the College of Charleston, which has been duly recognized by the Administration of the College of Charleston and the Interfraternity Council of the College of Charleston, and pays dues of \$10.00 per member each semester to the Interfraternity Council.
2. The Procedure for admission of new member fraternities shall be as follows:

- a. Any men's fraternity, which has been approved by the Administration of the College of Charleston, shall be eligible for membership in the Interfraternity Council.
 - b. A three-fourths (3/4) vote of the eligible voting membership shall be required for admission to membership in the Interfraternity Council.
 - c. In order for a group to become a colony and gain membership to the Interfraternity Council, the guidelines for establishing a colony on the College of Charleston campus must be followed. Groups who do not properly follow these guidelines may not be considered for membership into the Interfraternity Council. They must pay dues and follow all the rules of the Interfraternity Council, (See Appendix III).
3. A member colony of the Interfraternity Council does not obtain a vote until they are a chartered Chapter of their respective organization.

Article IV - Officers

Section A.

1. Any officer running for or serving on the Executive Committee of the Interfraternity Council must be a current member in good standing with a fraternity presently recognized by the College and maintain a 2.5 cumulative GPA requirement.
2. The terms of office shall begin immediately after elections and transition meeting.
3. All officers will be required to attend the Southeastern Interfraternity Conference shortly after transition.
4. All absences of Interfraternity Council Executive Committee Members at Interfraternity Council sponsored events and meetings must be approved by all other Executive Committee Members by a minimum of 24 hours in advance.
 - a. Multiple unapproved absences may lead to impeachment procedure found in Article, Section K.

Section B.

1. There shall be a President to the Interfraternity Council who must have served on the Interfraternity Council Executive Council for at least one term of office or in a significant or comparable leadership position in their chapter.
2. The duties of the President shall be as follows:
 - a. Shall be the presiding officer of the Interfraternity Council.
 - b. Shall call meetings of the Interfraternity Council bi-weekly and whenever necessary and will prepare an agenda for meetings of the Interfraternity Council.
 - c. Shall call meetings of the Executive Council weekly and whenever necessary.
 - d. To execute and enforce all resolutions duly incorporated by the Interfraternity Council.
 - e. To create administrative positions with the Interfraternity Council approval.
 - f. To make temporary summer appointments with Interfraternity Council approval.
1. The President cannot serve as President or Recruitment Chair of his own organization.

Section C.

1. There shall be a Vice President to the Interfraternity Council who must have served on the Interfraternity Council Executive Council for at least one term of office or in a significant or comparable leadership position in their chapter.
2. The duties of the Vice President shall be as follows:
 - a. Preside over all Judicial Board proceedings of the Interfraternity Council.
 - i. See Appendix I for Judicial Process.
 - b. Assume duties of President in his absence.
 - c. Keeper of the IFC Constitution.
3. The Vice President cannot serve as President or Recruitment Chair of his own organization.

Section D.

1. There shall be a Recruitment Chair of the Interfraternity Council who shall be elected from the candidates and shall have participated in a minimum of two Interfraternity Council Recruitment periods.
2. The duties of the Recruitment Chair shall be as follows:
 - a. Be in charge of all aspects of fraternity Recruitment, including:
 - i. Recruitment tables.
 - ii. Establish written, published Recruitment rules and regulations with the consent of the Interfraternity Council Recruitment Committee.
 - iii. Recruitment brochures.
 - b. To establish and administer an Interfraternity Council Recruitment Committee that shall consist of no less than one (1) representative of each member fraternity.
 - c. Present an Interfraternity Council recruitment calendar with events sponsored by the Interfraternity Council.
 - d. Keep up-to-date rules on recruitment policies of member fraternities.
 - e. To oversee the publishing of all Interfraternity Council publicity, including, but not limited to a banner, posters, flyers, booklets, brochures, pamphlets, etc. in relation to Recruitment.
 - f. Represent the Interfraternity Council at all College Recruitment and Orientation events.
 - g. Head of the Expansion Committee.
 - i. See Appendix III for Expansion Policy.
3. The Recruitment Chair cannot serve as President or Recruitment Chair of his own organization.

Section E

1. There shall be an Education Chair of the Interfraternity council who shall be elected from the candidates who hold a minimum 3.0 GPA.
2. The duties of the Education Chair position shall be as follows:
 - a. Monitor the academic activity of each chapter.
 - b. Establish an academic probation plan.
 - c. Create and lead an Academic committee.
 - d. Be available to chapter scholarship chairs for advice/help.
 - e. Provide Educational Programming for members of the Interfraternity Council throughout their collegiate experience.

Section F.

1. There shall be a Philanthropy and Service Chair of the Interfraternity Council who shall be elected from the candidates.
2. The duties of the Philanthropy and Service Chair shall be as follows:
 - a. Sign off on all service hours for the member fraternities.
 - b. Shall organize and run a minimum of one IFC-wide Philanthropy or Service event each semester.
 - c. Support member fraternities with their philanthropic events.
 - d. Coordinate a philanthropic calendar with all IFC Member Fraternities.
 - e. Meet with all IFC Member Fraternity Philanthropy Chairs at least once a semester.

Section G.

1. There shall be a Special Events Chair of the Interfraternity Council who shall be elected from the candidates.
2. The duties of the Special Events Chair shall be as follows:
 - a. Help organize all events the IFC will be participating in, including but not limited to, Pep Supper and any other Greek wide event.
 - b. Serve as chair of Greek Week.
 - c. Serve as liaison to Panhellenic Association and NPHC.

Section H.

1. There shall be a Treasurer of the Interfraternity Council who shall be elected from the candidates.
2. The duties of the Treasurer shall be as follows:
 - a. Establish and maintain all ledgers on financial matters pertaining to the Interfraternity Council.
 - b. Prepare a budget for coming semester.
 - c. Be required to countersign with the President on all disbursements from the treasury.
 - d. Issue financial reports monthly during meeting.
 - e. Issue and collect member fraternity dues.
 - f. The Treasurer shall have the authority over all monies and accounts related to the Interfraternity Council, but must be cosigned on the account with the president of IFC for the off-campus account only. The IFC treasurer will receive a bi-weekly report of the on-campus account through the Director of Fraternity and Sorority Life.

Section I.

1. There shall be a Public Relations Chair and Secretary of the Interfraternity Council who shall be elected from the candidates.
2. The duties of the Public Relations Chair Secretary shall be as follows:
 - a. Coordinate with outside consistencies to develop and improve relationships with the College and greater Charleston communities.
 - b. Shall be in charge of Greek PR including all social media, websites, etc.
 - c. Record and maintain all minutes of the Interfraternity Council meetings and report minutes within forty-eight hours.

- d. Shall conduct all written correspondence.
- e. Shall keep constant status of delegates at meetings.
- f. Shall be responsible for booking the meetings rooms and letting the member fraternities know of any changes.

Section J.

1. Officers shall remain in office for the full year, election to election. In the event a vacancy should occur, the vacancy shall be filled by a new election in accordance with regular election procedures.

Section K.

1. Impeachment procedures may be brought against any officer of the Interfraternity Council by presenting a motion to impeach by a representative from any one fraternity or an officer of the Interfraternity Council, this motion will need a second before it will be voted upon.
 - a. A two-thirds (2/3) vote by the Interfraternity Council to accept such a motion shall constitute the removal of said officer.

Article V – Elections

Section A.

1. Elections and Transitions of officers of the Interfraternity Council shall be held in the fall semester prior to the start of the dark period.

Section B.

1. The application to run for an officer position will be made available by the Executive Council at least one month prior to elections. All members wishing to run for a position must hand their application in by the deadline communicated by IFC.

Section C.

1. Election of an officer shall occur when he has received a majority vote of the voting Interfraternity Council representatives that shall consists of one vote per fraternity. In the event of a tie, the executive council will cast one collective vote as the tiebreaker.

Section D.

1. Elections shall be conducted by secret ballot. The IFC President and Vice President will tabulate the votes.

Section E.

1. No member fraternity shall hold more than two (2) offices at a time.

Section F.

1. The order for elections will be President, Vice President, Recruitment, Academics, Philanthropy, Special Events, Treasurer, and Secretary.

Section G.

1. If a candidate does not get the position he originally intended to run for, he is allowed to place his name on the ballot for other positions.

Section H.

1. Due to the nature of membership for colonies, they are not permitted to have their members on the Executive Board of the Interfraternity Council.

Section I.

1. Any candidate may contest the election by submitting to the Judicial Board a statement requesting an investigation and specifying irregularities. The Judicial Board shall investigate and head all election contestation according to the standards set down in Article VI, and if sufficient cause exists, they shall order a new election or any part of the election. If no sufficient evidence is presented, the election shall stand.
2. Reasons for contestation include, but shall not be limited to:
 - a. Illegal balloting
 - b. Vote fraud
3. When a contestation is before the Judicial Board, all involved candidates shall be allowed to speak.
4. Decisions of the Judicial Board shall be final in election matters; there shall be no appeal.

Article VI - Meetings

Section A.

1. There shall be meetings held bi-weekly throughout the academic year. The President may call additional special meetings in which prior notice must be given.

Section B.

1. Special meetings must be announced at least seventy-two (72) hours in advance through written communications to each member fraternity. Any business conducted in meetings in which proper notice was not given shall be held null and void.

Section C.

1. The selection of place and time of meeting shall be at the discretion of the President.

Section D.

1. Three (3) delegates shall recognize each member fraternity at meetings. One being the President, one being the IFC delegate, and one being a new member representative, or a voting member of the fraternity if the chapter has no pledges.

Section E.

1. Each member fraternity shall have one (1) vote. All matters, unless specified by this Constitution, shall be decided by a majority vote of the Interfraternity council. A majority

vote shall be sufficient to table any motion for one week. 8The IFC President will break ties.

Section F.

1. Any member fraternity not present at a meeting after having been given prior notice of the time and place shall be warned and subsequently fined.
 - a. The first meeting missed will result in a warning.
 - b. The second meeting missed will result in a twenty-five (\$25) dollar fine.
 - c. The third meeting missed will result in a fifty (\$50) dollar fine.
 - d. Every meeting subsequently missed will result in a fifty (\$50) dollar fine.
 - e. After a chapter misses two (2) meetings, the chapter president must meet with the IFC President.
2. After the fourth missed meeting that is deemed unexcused, the chapter will be placed on Social Probation for a period of no less than 9 academic weeks (weeks that fall within the Fall and Spring Semester, in which school is in session.)
3. Chapters that are delinquent on payment of their fines will be placed on automatic Social Probation.
 - a. Social Probation extends to all events planned during the probationary period. A member fraternity must cancel all pre-planned social activities if they are placed on social probation and those activities fall during the probationary period.
4. Excuses for missed meetings will be given out only by the Executive Council and confirmed by the Interfraternity Council Advisor

Section G.

1. A quorum shall exist if two-thirds (2/3) of the member fraternities are present. A three-fourths (3/4) vote of the Interfraternity Council shall be required to enact all business.

Section H.

1. IFC Executive Council members do not count as delegates of their chapter therefore cannot vote.

Section J.

1. Roberts Rules of Order shall be used to conduct all meetings unless otherwise specified in this Constitution.

Article VII – Unrecognized Organizations

Section A

1. Members of the College of Charleston Interfraternity Council shall only plan or participate in events with fraternal organizations when those organizations are not suspended for reasons of organizational misconduct and are chapters or colonies recognized and in good standing with both their (inter)national organization and the College of Charleston.

Article VII - Discrimination

Section A

1. The College of Charleston Interfraternity Council shall in no way discriminate against member fraternities or individual members because of age, race, religion, color, creed or national origin.

Article VIII - Amendments

Section A.

1. All proposed amendments shall be submitted to the President and Secretary.

Section B.

1. Proposed amendments shall lie on the table for one week, meaning the council will wait one week before voting on the proposed amendment.

Section C.

1. An affirmative vote by three-fourths (3/4) of the quorum stated in Article VI, Section G, of the Interfraternity Council Constitution shall constitute adoption.

Section D.

1. Ratification of the Constitution shall occur upon a three-fourths (3/4) affirmative vote of the Interfraternity Council.

Section E.

1. This constitution supersedes all previous Constitutions and renders them null and void upon ratification.

Section F.

1. The IFC Executive Council, or a standing committee, will review these by-laws annually and make any necessary changes.

**SEE APPENDIX I FOR JUDICIAL POLICY
SEE APPENDIX II FOR RECRUITMENT POLICY
SEE APPENDIX III FOR EXPANSION POLICY**

APPENDIX I – IFC JUDICIAL POLICY

Judicial Process of the College of Charleston Interfraternity Council

ARTICLE I - Philosophy and Goals of the IFC Judicial Process

Section A

1. The IFC disciplinary process should be educational in nature, and result in changed behavior patterns by chapters that violate College of Charleston, Fraternity & Sorority Life, and IFC policies. In any discipline process, students should learn from their mistakes. The IFC judicial process should not consist solely of punitive actions, and should be focused on changing the behavior and attitude of the chapter. Along with the educational concept, the IFC judicial process response is intended to accomplish six goals:
 - a. Ensure that the accused chapter understands the implications of their actions.
 - b. Ensure that the accused chapter will not participate in the action in the future.
 - c. Ensure that the accused chapter rectifies the situation.
 - d. Clarify the IFC's position on the action.
 - e. Help others learn from the action.
 - f. Empower students to hold themselves accountable to the standards of the College of Charleston, IFC, and to the founding principles of their own chapter.
2. This policy seeks to enforce University and IFC policy, while also taking into account the rights of the accused fraternity.

ARTICLE II - Jurisdiction

Section A

1. The IFC Judicial Process has jurisdiction over IFC fraternity chapters who violate College of Charleston Policies and/or the College of Charleston Interfraternity Council Constitution, By-laws, and policies. The IFC Judicial bodies do not have jurisdiction over individual Greek members.
2. The Interfraternity Council shall have sole jurisdiction over, but not limited to, the following areas:
 - a. Violations of Recruitment Policies as found in the IFC Recruitment Bylaws
 - b. Exterior house maintenance (excessive trash in the yards)
 - c. Violations of the IFC Constitution and Bylaws
3. The Interfraternity Council has shared jurisdiction with the College of Charleston Office of the Dean of Students over, but not limited to, the following areas:
 - a. Alcohol/drug violations (i.e. common supply)
 - b. Lewd conduct (i.e. public drunkenness, abusive language/behavior)
 - c. Theft of any and all property
 - d. Vandalism, or willful destruction of property
 - e. Hazing violations (personal servitude, work party infractions)
 - f. Harassment of any College of Charleston official or student
 - g. Social violations (late nights, noise violations, lack of proper risk reduction at parties)
 - h. Violence between fraternities

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ARTICLE III - Membership

Section A

1. The IFC Judicial Committee shall be composed of the following:
 - a. The Presidents of Recognized IFC Member Fraternities.
 - b. The Vice President of IFC shall serve as Chair.
 - i. In the event that the Vice President's own organization is on trial, the IFC President shall serve in his place.

ARTICLE IV – Rights and Responsibilities of the Accused

Section A

1. All fraternities have the following rights during the Judicial Process. A failure by the respective hearing body/officer by to abide by the accused's rights will result in the case being reheard. The rights of accused fraternities are as follows:
 - a. The right to a timely hearing
 - b. The right to reasonable and complete notice of charges in writing
 - c. The right to an explanation of charges
 - d. The right to present a defense before the appropriate Board/hearing officer
 - e. The right to a timely notification of the results of the hearing
 - f. The right to a decision based solely on the facts presented in the reports and from the hearing
 - g. The right to an appeal. (See below)
2. Emphasis should be placed not only on the accused fraternity's rights, but also on its responsibilities. The investigator (s) must inform the accused fraternity of its responsibilities. The responsibilities of the accused are as follows:
 - a. Cooperate with all investigating officers
 - b. Respond to all inquiries and questions with complete honesty
 - c. Meet timelines set by judicial officials
 - d. Become familiar with the judicial process
 - e. Act in accordance with all procedures
 - f. Should fraternities choose not to cooperate in areas where the IFC has sole jurisdiction, Office of Fraternity & Sorority Life shall adjudicate the hearing.

ARTICLE V – Procedures where IFC has sole jurisdiction

Section A: Initial Report

1. The judicial process will begin when the Vice President of IFC receives a written report. This report will take one of three forms:
 - a. A Police Departmental Report
 - b. An Administrative Report
 - c. Any written incident notification to IFC President, Vice President or Fraternity & Sorority Life Office

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2. The IFC President, Vice President, and advisor will next determine whether or not the incident will be considered a fraternity or individual action. The following list represents some, but not all, of the criteria used in this determination:
 - a. IFC Judicial Policy
 - b. Officers Present
 - c. Official chapter function
 - d. Quantity of members involved
 - e. Classification of members (Actives/Associate Members)

Section B: Preliminary Investigation

1. Upon receipt of an allegation of misconduct by a registered student organization, the IFC will conduct a preliminary investigation to determine if there is a reasonable basis for the filing of formal charges of misconduct against the student organization.
2. When feasible, the following steps should be taken:
 - a. A personal interview with the person or persons making the allegation of misconduct.
 - b. A personal interview with officers of the fraternity deemed relevant to the inquiry by the IFC.
 - c. A personal interview with other individuals, including members of the organization who might have pertinent information relating to the alleged misconduct.

Section C: Filing of Formal Charges

1. If the preliminary investigation indicates that there is reasonable cause to believe that misconduct has occurred on the part of a student organization, formal charges will be made on behalf of the Interfraternity Council. These charges will be specifically stated in a letter addressed to the president of the organization. This letter shall also include a time, date and place for a prehearing conference with the Office of Fraternity & Sorority Life and IFC Vice President, to be held no sooner than three working days from the date of the letter. Such a letter addressed to the president of the organization to the address on file in the Office of Fraternity & Sorority Life shall constitute official notice of filing of formal charges.
 - a. The Prehearing Conference shall provide the accused fraternity with information related to the allegation and an overview of the Judicial Process to begin an internal investigation.

Section D: Adjudication

1. When the College of Charleston or IFC is notified that a fraternity has allegedly violated IFC policies, rules, or regulations, IFC may adjudicate the matter through any of the three methods detailed below. The decision as to which form of adjudication to use will depend on factors to include, but not limited to:
 - a. The nature and severity of the alleged violation(s),
 - b. The disciplinary history of the chapter, and
 - c. The attitude or response of the chapter and officers throughout the initial disciplinary proceedings.

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Section E. Informal Warning Process

1. Cases where the alleged violation(s) is(are) deemed relatively minor or light, the IFC President and IFC Vice President may proceed with the informal warning process.
2. Warnings will include a suggested method for correcting the alleged violation(s), as well as a way to hinder them from happening again the future.
3. Warning points will be taken into consideration in deciding other disciplinary matters and may be removed from the fraternity's record (for purposes of heightening the severity of subsequent violations) after a period of one year.

Section F. Informal Judicial Board (IJB)

1. Cases where the alleged violation(s) is (are) deemed relatively moderate; the IFC Judicial Board may proceed with an Informal Judicial Board. The Informal Judicial Board consists of the IFC Vice President, two randomly selected member fraternity presidents, and the IFC Advisor. The accused chapter's president (or designee) is required to attend and may bring up to two other members from his chapter.
 - a. Procedures
 - i. Call to Order by the chair of the panel
 - ii. Introductions
 - iii. Charges stated by the IFC Vice President
 - iv. The accused chapter will have the opportunity to present the findings of its internal investigation, answer questions, plead its case and, if responsible for the charges, discuss any measures that have been or will be taken to avoid similar violations in the future.
 - v. Accused chapter members respond to questions from Informal Judicial Board members
 - vi. Deliberations - The accused chapter representatives will be dismissed and the IJB will determine responsibility and, if necessary, the appropriate sanction or course of action.
 1. Decision rendered by anonymous majority vote; IFC Advisor does not vote.
 2. If chapter is found responsible, the appropriate sanction will be determined (by majority vote).
 - vii. Deliberation results will be presented to the accused chapter president via e-mail as soon as possible, but no later than twenty-four (24) hours after the accused chapter's dismissal.
 - viii. Appeals may be submitted to the Office of Fraternity & Sorority Life in accordance with the guideline described below.

Section G. Formal Judicial Board (FJB)

1. Cases where the infraction is deemed relatively major, the IFC Judicial Board may proceed with a Formal Judicial Board. The Formal Judicial Board consists of the IFC Vice President as chair, 6 member fraternity presidents chosen at random, and the IFC advisor. The accused chapter's president (or designee) is required to attend and may bring up to two other members from his chapter.
 - a. Procedures
 - i. Call to order by the chair of the panel

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- ii. Introductions
- iii. Swear in all who will testify
- iv. Charges stated by IFC Vice President
- v. Accuser testifies and responds to questions from Formal Judicial Board members.
 - a. In cases where an individual is bringing a charge, their identity must be kept anonymous. In such cases, their statement or the investigation report will be read by IFC Vice President.
- vi. The accused chapter will have the opportunity to present the findings of its internal investigation, answer any questions, plead its case and if responsible for the charges, discuss any measures that have been or will be taken to avoid similar violations in the future.
- vii. Accused chapter members respond to questions from Formal Judicial Board members
- viii. Closing statement by accuser (if applicable)
- ix. Closing statement by accused
- x. Deliberations – The accused chapter representatives will be dismissed and the FJB will determine responsibility and, if necessary, the appropriate sanction or course of action.
 1. IFC Advisor does not actively participate in deliberations, but may provide historical context or insight pertaining to the fraternity and the feasibility of sanctions.
 2. Decision rendered by anonymous, majority vote; IFC Advisor does not vote
 3. If chapter is found responsible, the appropriate sanction will be determined (by majority vote).
- xi. Deliberation results will be presented to the accused chapter president via e-mail as soon as possible, but no later than twenty-four (24) hours after the accused chapter's dismissal.
- xii. Appeals may be submitted to the Office of Fraternity & Sorority Life in accordance with the guideline described below.

ARTICLE VI – Guidelines Regarding the IFC Judicial Process Sanctioning

Section A.

1. Three principle factors will determine sanctions for chapters held responsible of a violation:
 - a. The severity of the offense
 - i. Flagrancy, premeditation, scope in relation to the chapter, and extent of the harm done to the chapter or community
 - b. The chapter's prior record
 - c. The attitude of the accused chapter
 - ii. Internal response of the chapter
 - iii. Truthfulness and demeanor during the investigation
2. Responsibility for a violation must be proven by a "preponderance of the evidence"; in other words, the hearing body must conclude it is more likely than not that the violation

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occurred.

3. If the case before the Informal or Formal Judicial Board involves a chapter whose affiliation is represented by the President or Vice President, they are to recuse themselves from the case and be replaced by another IFC Executive Officer.

Section B: In determining an appropriate sanction, the Judicial Committee should consider the following:

1. Was the behavior intentional?
2. What were the direct and indirect actual consequences of the behavior?
3. What were the potential consequences?
4. What actions have already been taken to correct the situation? What sanctions have been imposed by other disciplinary bodies?
5. Has the fraternity previously engaged in similar behavior? Is this fraternity currently on probation?
6. What is the educational significance of the sanction? Will it discourage similar behavior by other fraternities in the future?
7. Is the sanction consistent with sanctions imposed on other fraternities?
8. Is the sanction consistent with the expectations of the College Administration and the IFC?

Section C: The Judicial Board will have the power to set penalties if a member fraternity is found responsible of violating any rules and regulations of the IFC or College. These penalties will include any of the following or any other action deemed necessary by the Board or IFC Vice President, the chair of the Judicial Board.

1. Expulsion
 - a. The offending chapter will have no voice in IFC and will not participate in any IFC sponsored activity. The Chapter will lose IFC recognition and will be excluded from membership. This includes the ability for the chapter to conduct Recruitment.
2. Suspension
 - a. This is suspension from IFC for a period no longer than one year. The chapter loses all privileges associated with IFC membership including but not limited to:
 - i. Right to vote on IFC matters.
 - ii. Right to have members on the IFC Executive Board.
 - iii. Participation in intramural sport leagues.
 - iv. The privilege of posting on campus.
 - v. Participation in Recruitment events.
 - vi. Participation in Greek Week activities.
3. Probation
 - a. Probation not to exceed one year, in which a fraternity is ordered to conform to established policies and regulations or adhere to certain conditions with the consequences of failure to comply resulting in suspension or expulsion.
4. Fines
 - a. Fines may be levied at a level which the Judicial Committee or Judicial Chair deems appropriate with respect to the violation. Fines should be paid to the IFC. The minimum fine is \$50 per chapter and the maximum \$1500 per chapter.
5. Community Service

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- a. Community Service projects are to be constructive in nature, which the Judicial Committee and/or the Judicial Chair deems appropriate.
6. Restitution
 - a. Financial or other restitution for property damage or physical injury.
7. Educational Programming
 - a. Workshops or speakers may be required with mandatory chapter attendance either for the chapter itself and/or for the College of Charleston Community
8. National Notification
 - a. Letter from the Judicial Chair to the National or International office of the fraternity shall be sent when the Judicial Committee and/or the Judicial Chair deems appropriate

ARTICLE VII – Appeals of the IFC Judicial Process

Section A.

1. Appeals will be heard by the Fraternity & Sorority Life Office. In the event that the Director of Fraternity & Sorority Life is also the IFC advisor, appeals will go directly to the Assistant Vice President for Student Affairs. Appeals must be submitted no later than five (5) business days following the outcome. Requests for extensions must be submitted to the Fraternity & Sorority Life Office prior to the expiration of the five-day period.
2. The grounds for appeal are as follows:
 - a. Procedural irregularities sufficient to affect the determination of the original hearing authority.
 - b. Insufficient evidence to support the decision of the original hearing authority.
 - c. Harshness of the penalty imposed by the original hearing authority sufficient to show an abuse of discretion by that authority.
 - d. New evidence that was not reasonably available for presentation to the original hearing authority, the introduction of which may reasonably be expected to affect the decision of the original hearing authority.
3. Upon receipt of the petition, the Office of Fraternity & Sorority Life shall respond to appeals within five (5) business days upon receipt.

ARTICLE VIII – Procedures where IFC has shared jurisdiction

Section A. IFC Oversight

1. In cases where the alleged misconduct involves violations of the College of Charleston Student Code of Conduct the College of Charleston Student Organization Accountability Process will be utilized.
2. In cases where the accused fraternity elects to participate in the Partnership Process, the IFC Vice President shall serve as the Functional Area Student Representative.
3. In cases where the accused fraternity elects to participate in the Honor Board Process, the IFC Judicial Board will enact the procedures as outlined below.

Section B. Formal Judicial Board Involvement

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1. The IFC FJB shall accept the findings of a College of Charleston Honor Board Process.
2. The FJB shall meet within five (5) business days of a final outcome, to review sanctions provided to a fraternity that has been found in violation.
 - a. A final outcome is defined as the conclusion of all Honor Board Processes or official appeals.
 - b. The review shall follow all guidelines detailed in Article VI.
 - c. The Honor Board sanctions can be accepted or the FJB can add additional sanctions when deemed necessary.
3. The appeal process outlined in Article VII shall be followed for any additional sanctioning received by the FJB.

APPENDIX II: RECRUITMENT POLICY

Recruitment Policy of the College of Charleston Interfraternity Council

Article I- General Recruitment Regulations

Section A: Definition of Potential Members

1. A Potential Member, shall be defined as any male student who:
 - a. Is registered for at least twelve hours at the College
 - b. Is not currently a member or new member of a fraternity
 - c. Has at least a 2.5 GPA going into rush

Section B: Potential Member Rules

1. No Potential Member or prospective member shall be present at any mixer, or social event, nor shall any mixer or social event be planned or held for Potential Members.
2. No Potential Member shall accept alcohol, drugs, or drug paraphernalia of any kind as a gift from a fraternity member.

Section C: Social Events

1. No parties specifically designed for the benefit of recruiting new members are allowed on or off campus.
2. No chapter shall provide alcohol, drugs, or drug paraphernalia of any kind to a Potential Member.

Section D. Dismissing New Members

1. When the new member or the fraternity for any reason whatsoever decide to dissolve their fraternal association, the fraternity shall notify the IFC in writing no later than one week after the new member has been dismissed.

Article II- Pre-Recruitment Regulations

Section A: The Pre-Recruitment Period

1. The Pre-Recruitment Period shall be defined as the period from the official move-in day of the residence hall to the beginning of the IFC Convocation ceremonies.

Section B: Open Bidding

1. There may be no indication, either in writing or verbally, during the Pre-Recruitment period that a Potential Member has received a bid from any fraternity affiliated with the Interfraternity Council.

Section C: Orientation, Tabling, and Accepted Students Weekend

1. Members shall be dressed appropriately while they are at tables during Orientation Sessions, Tabling, and Accepted Students Weekend; members will be representing the Greek Community and shall dress as such. (Take a shower, Brush their teeth, Brush their hair, etc.)
2. There shall be no pets of any kind at the tables.
3. There shall be no female presence.
4. Members will not talk bad about other organizations or “rank” the Greek Community.
5. There shall be a maximum of three (3) members at a table during Orientation Sessions, Tabling, and Accepted Students Weekend.

APPENDIX II: RECRUITMENT POLICY

Article III: Formal Recruitment Regulations

Section A. Eligibility

1. To be eligible for Recruitment, a student must be enrolled as a full-time student at The College of Charleston.
2. No fraternity shall offer a bid to a man who has not registered by the deadline prescribed in the official IFC Recruitment schedule.
 - a. The IFC Executive Council shall have the authority to waive this provision to Potential Members who have conflicting College activities or who become ill during Recruitment.

Section C. Recruitment Functions

1. Any function where more than five (5) Potential Members and five (5) Brothers are present is considered a fraternity recruitment event.
2. Refreshments including drinks and food can be served at fraternity Recruitment event.
3. All members (active, inactive, new, alumnus) are prohibited from consuming alcoholic beverages during recruitment events.
4. Each organization must submit an official schedule of recruitment events (including Bid Day Events) to the IFC Recruitment Chair no later than two-week(s) prior to convocation.
 - a. Any scheduled and approved event that is not held, shall be a violation of IFC Recruitment Policy.
 - b. Any fraternity recruitment event, which is held outside of the IFC approved schedule, shall be in violation of IFC Recruitment Policy.
5. IFC reserves the right to stop in any fraternity recruitment event.

Section D. Official IFC Events

1. IFC will host a convocation to start the recruitment week. All chapters will have a representative attend to speak on their behalf.
2. There will be an Open House Round immediately following the Convocation.
 - a. All fraternities are expected to participate in their official residences
 - b. IFC will find locations for unhoused fraternities
 - c. Fraternities will provide food for Potential Members
 - d. Potential Members will be expected to visit a minimum of four fraternities
3. It is an expectation that all fraternities table in Cougar Mall the first two business days of the recruitment period
 - a. IFC will reserve the tables from 11am-1pm both days
 - b. Article II, Section C applies

Section E. Bid Day

1. All bids must be submitted to The Office of Fraternity & Sorority Life before 5:00 pm the Friday prior to Bid Day.
2. Any man receiving a bid must be registered through the OrgSync registration process by the time bid submissions are due prior to Bid Day.
3. Any man receiving a bid must have paid the recruitment fee by the time bid submissions are due prior to Bid Day
4. Accepting a bid is interpreted as signing the bid card.

APPENDIX II: RECRUITMENT POLICY

Section F. General Recruitment Week Rules

1. A spirit of fair play and confidence in all fraternity members will be fostered and maintained.
2. No fraternity shall take any degrading action toward a Potential Member.
3. All Recruitment material and practices shall be within the confines of good taste.
4. No member (active, inactive, new member, alumnus) shall indulge in defamation of character against any member or groups of members of another fraternity.

Section G. Reporting Violations

1. Any fraternity man or Potential Member who observes a violation of the Recruitment rules by a fraternity, fraternity man, or Potential Member is honor bound to report such violations in writing to the President, Vice President, IFC Recruitment Chair, or a member of the IFC Exec, giving names of persons involved, and places and times of the violations.

APPENDIX III: EXPANSION POLICY

Expansion Policy of the College of Charleston Interfraternity Council

Article I: Purpose and Role of the IFC

The Interfraternity Council (IFC) shall further cooperation between the member fraternities and the College of Charleston. The Interfraternity Council shall further the interests and aims of the member fraternities. It shall take as its own and champion the cause of any act unjustly wrought against any member or group of members of the Interfraternity Council which tend to suppress fraternal principles and ideals. The Interfraternity Council endeavors to establish cooperation and mutual understanding between the local community and member fraternities. The Interfraternity Council shall engage in and encourage philanthropic activities by member fraternities as a means of public service. The Interfraternity Council shall act as a disciplinarian, through its Judicial Board, when necessary, for offending fraternities.

Article II: Philosophy of Expansion of the Fraternity System

Membership in the IFC includes representatives from all recognized chapters and colonies of (inter)national NIC member men's fraternities at CofC. By virtue of their authority and jurisdiction, the IFC (with advisement from the College) is responsible for determining the appropriate timing to expand the fraternity system. The Council believes that organized, thoughtful growth of the system will ensure continued quality of fraternity life at CofC. Unplanned growth is viewed as detrimental to group accountability and a quality fraternity experience. Shall the College of Charleston ever expand its Fraternity & Sorority Life percentage to the point where an IFC Executive Board deems a Vice President of Expansion necessary, they shall have the power to add one as established by this document.

Article III: IFC Standing Committee on Expansion

1. The IFC shall appoint a Standing Committee on Expansion in April of each year.
 - a. The Committee is responsible for reviewing the fraternity system and proposing a plan for expansion for the following 30 month period.
 - b. The proposal should be made to the IFC by the end of December of that year.
 - c. The Committee must follow the criteria and spirit of this policy in devising a proposal.
2. The Standing Committee for Expansion shall be made up of
 - a. A representative of each member fraternity of the IFC
 - b. One campus administrator
 - c. A chapter advisor from a member fraternity
 - d. The Advisor to IFC
 - e. The IFC Recruitment Chairman.
 - i. The IFC Recruitment Chairman shall serve as Chair of the Standing Committee for Expansion. If for any reason the Recruitment Chairman cannot serve as chair, the IFC President shall appoint a member of the Committee as Chair.
 - f. The IFC President shall serve as an ex-officio member of the committee and will only have a vote if a tie must be broken.

APPENDIX III: EXPANSION POLICY

Article IV: Expansion Criteria

The Standing Committee for Expansion should review the following information to make the decision on whether or not fraternity expansion is both desirable and feasible:

1. The number of male students participating in fraternity recruitment in relation to the number who end up pledging/associating.
2. The number of chapters and colonies on campus.
3. The number of active and pledge/associate members.
4. The average size of chapter memberships as well as the median number of members in all chapters.
5. Chapters and colonies currently experiencing membership problems and an assessment of projected measures to assist them.
6. The College's projection of enrollment trends.

Article V: Selection Criteria

The Standing Committee for Expansion shall serve as the selection committee for a colony if the decision is made to expand. The Committee will send letters announcing to all NIC fraternities not recognized at CofC that the fraternity system is requesting applications for fraternity expansion. Included with the letter will be a packet of information about CofC and the Greek Community to assist interested organizations in understanding the present environment. The following information will be solicited from interested organizations.

The overall objective is to select an organization that will contribute to the college undergraduate experience of its members. This organization will espouse ideals consistent with those of the College and will commit the human and financial resources necessary to ensure achievement of these ideals. Each organization should present its own plan, and the more specific and concrete the plan with respect to the extent and duration of support after the initial colonization period, the more favorable the consideration will be. Furthermore, if there are any organizations that were previously on the College of Charleston campus wishing to return, these organizations should be considered more favorably.

Section A. Each organization should consider how it can specifically support and nurture a strong fraternity capable of contributing to the education, leadership development, and character development of its future members in terms of the following areas:

1. Local Alumni Support
 - a. Including strength of alumni associations, number of local alumni, alumni support in establishing a chapter at CofC, selection and training program for alumni, and potential advisors/house corporation members.
2. National Strength
 - a. Assessed by number of active chapters, number of chapters gained and lost in the last five years, rushing statistics, and success on other South Carolina campuses.

APPENDIX III: EXPANSION POLICY

3. Support Staff

- a. Including consultants/field representatives as well as the colonization team. The following will be minimum standards for this category:
 - i. There must be at least one consultants/field representatives to work with the colony and new chapter on a regular basis for the period of at least two years after installation/chartering.
 - ii. There must be one-two national staff members that assumes responsibility for the colonization process and is in attendance at the colony recruitment.
 - iii. There must be specific commitment to continuing support for the new chapter over a five year period in the form of extra visitations by consultants/field representatives and national officers, funding for increased chapter attendance at national leadership training conferences, and the development of alumni support.

4. Success of Recent Colonization's

- a. The Expansion Committee will solicit the opinions of IFC Advisors on other campuses where the fraternity has recently made colonization efforts.

5. Quality of Programs

- a. Fraternities should provide written materials describing their education programs, policies on hazing, alcohol and drug abuse, member development programs, programs for active/alumni interaction, recruitment and membership selection programs, and any other leadership programs.

6. Chapter Development/Programs

- a. Fraternities must provide written materials describing chapter programs and methods of implementation for scholarship development, self-discipline, character development, and broad based involvement of membership in chapter responsibilities.

7. Quality of Proposed Colonization Procedure

- a. Minimum standards in this category will be:
 - i. An orderly colonization procedure outlined in writing and previously tested on other campuses.
 - ii. Plans for recruiting staff, including active chapter members from other campuses and (inter)national and province officers.
 - iii. Financial backing for colony establishment.
 - iv. Plans to cooperate with IFC in publicizing colony recruitment.
 - v. Plans for colony officer and member training.

Section B. In the case of an Interest Group being formed on campus, the following requirements must be met:

1. There must be a minimum of 30 men involved in the interest group
2. The group must sign a Grade Release Form and have a cumulative GPA must be higher than the all men's average

APPENDIX III: EXPANSION POLICY

3. The group must be able to provide documented proof of National support as outlined above, Section A 1-7
4. The group must also satisfy all of the requirements of the National Organization according to each individual organization.

Section C. In the case of a Colony attempting to Charter, the following expectations must be met:

1. They must receive their Charter within 5 semesters of being on campus
2. Within the 5 semesters, they must be at or above the average fraternity size on campus
3. They must maintain a GPA that is above the all men's average during their chartering process
4. All requirements mentioned above, Section A 1-7 & Section B 1-4, along with the National Organization's requirements must be met
5. If any of the requirements are not met, the IFC will decide on a case by case basis the fate of the Colony

The Standing Committee for Expansion will review materials received by the established deadline from interested NIC fraternities and interest groups. From these materials they will select a group of organizations to come onto campus for future expansion. Once these organizations have been selected, they will make a presentation to the IFC based on the criteria listed above and a colonization timeline will be established.

The IFC Expansion Committee reserves the right to interpret, and carry out this policy as they see fit.

APPENDIX IV: PHILANTHROPY

Article I: Philanthropy Resolution of the College of Charleston Interfraternity Council

Section A. Philanthropy Guidelines

1. Member fraternities of the College of Charleston Interfraternity Council have resolved to support and have our members attend, philanthropy events that conform to all of the following guidelines:
 - a. Events will be alcohol-free
 - b. Organizations will not host or attend fraternity or sorority sponsored philanthropy events that involved the purchase or distribution of alcohol or any other illegal substances, philanthropy events held at bars or taverns, defined as any establishment that receives more than 50% of its profits from the sale of alcohol, regardless of any age requirements to attend.
 - c. Judges must be respectable members of the local community with ties to the College of Charleston or the organizations philanthropy.
 - d. Officials for any philanthropic “sporting event” must be trained and knowledgeable about the sport they are officiating.
 - e. Organizations must show how the event will support their philanthropy (i.e. how each event will raise money for or is beneficial to the philanthropy).
 - f. Organizations must be willing to participate in other’s philanthropy events.
 - g. An organization wanting to have multiple events for their philanthropy may do so if it’s not in excess of three days within a calendar week. This only includes participation of philanthropy events. This excludes promotional efforts or prior fundraising solely requiring participation of members of the hosting organization. This also excludes Greek Week and weeks of awareness.

Section B. Plan Review

The Interfraternity Council and each member fraternity reserves the right to review plans for any event(s) taking place and, if any member fraternity feels that anything that goes against their national policies, they reserve the right to ask the organization to revise their plans before they will agree to participate. If the above guidelines are not followed, fraternities reserve the right to not participate in the philanthropy event(s). All organizations must submit a rough draft of the philanthropy event plans to IFC Exec four weeks in advance. All venues must be booked at the four-week period.